

Quad City Civic Center Authority Minutes
Thursday, December 21, 2017

Present: Acting Chairman Reggie Freeman, John Hass, Randy Tweet, Doug Maxeiner, Stacey Happ, Mike Haney, Laurie Zelnio (via phone/with appropriate finding from Legal Counsel)

Absent: Don Welvaert, Jennifer Walker, Paul Mulcahey

Staff: Scott Mullen, Rocky Jones, Kevin Snodgrass, Lindsey Hintze, and Roger Strandlund (Califf & Harper, P.C.)

Introduction and Public Comment: Acting Chairman Freeman began the meeting with a welcome to Board members and staff; followed by the notation of presence of a quorum and unanimous approval of same to proceed with one or more members attending telephonically. Acting Chairman Freeman next made the observation that no members of the general public were in attendance and no written comments were received subsequent to the last meeting.

Approval of Minutes: Motion by Mr. Maxeiner, second by Mr. Tweet, to approve the Minutes for the Board Meeting occurring on October 19, 2017. With Acting Chairman Freeman calling for a vote on the motion, the vote was taken and it carried unanimously.

Financials: Mr. Jones presented the financial statements with commentary. Motion by Mr. Hass, second by Ms. Happ, to approve the financial statements for the period ending October 30, 2017 and November 30, 2017. With Acting Chairman Freeman calling for a vote on the motion, the vote was taken and it carried unanimously.

Director's Update: Scott Mullen identified some upcoming events and reported on recent events. Activities which received special mention by Mr. Mullen involved community presentations and promotions by the Steamwheelers ownership/management group. A Closed Session Memorandum on events was distributed for future reference.

Committee and Staff Reports:

Mr. Jones presented to the Board categorical compensation adjustments for the areas of maintenance (all shifts), AV tech, grounds and engineering (R. Jones document/presentation). Motion by Mr. Maxeiner, second by Ms. Happ, to approve the adjustments described within Mr. Jones' presentation. A roll call vote was taken showing all Board members voting "Aye", and Acting Chairman Freeman declared the motion carried.

Mr. Strandlund discussed the upcoming changes to a portion of the employee handbook. More information on this topic will be presented at the January Board meeting to the extent statutory compliance can be achieved; with Mr. Jones maintaining responsibility for a broader-scope review (and possible revision) of the employee handbook.

Executive/Closed Session: At 12:50 p.m., Acting Chairman Freeman invited Board members to adjourn into Closed Session for the following purposes: personnel and lease pricing. Mr. Strandlund, Legal Counsel, provided the legal finding/factual basis supporting the application of exceptions to the Open Meetings Act, i.e., 5 ILCS 120/2(c)(1) and (5). Motion by Mr. Haney, second by Mr. Tweet, to incorporate the legal finding as a part of conducting the meeting in Closed Session. With Acting Chairman Freeman calling for a roll call vote on the motion, the vote was taken, with all Board members voting "Aye". No formal action was taken in Closed Session.

At 1:04 p.m., motion by Mr. Haney, second by Mr. Hass, to adjourn back into regular session. A roll call vote was taken showing all Board members voting "Aye", and Acting Chairman Freeman declared the motion carried.

Return to Open Session and Matters Arising from Closed Session:

Motion by Mr. Hass, second by Mr. Maxeiner, to approve the restructuring of the staff around the previously existing director of sales position. As a part of the Motion, the Personnel Committee was incorporated to provide for a restructuring which will divide duties among the existing staff and expand some functions. More specifically, two positions will evolve from the restructuring: #1 a conference center manager and #2 a "to-be-determined" corporate sales position. Mr. Maxeiner identified a basis for the approval of the motion as a projected annual savings (under the item of employee compensation) of approximately \$20,000.00. With Acting Chairman Freeman calling for a vote on the motion, the vote was taken and it carried unanimously.

Adjourn: Mr. Maxeiner motioned for adjournment. Ms. Zelnio seconded and the motion carried unanimously.

The meeting was adjourned at 1:10 p.m.



Roger L. Strandlund
Acting Secretary