

Quad City Civic Center Authority Minutes

Thursday, September 18, 2014

Present: Chairman Paul Mulcahey, Mike Haney, Hunt Harris, John Hass, Reggie Freeman, Thomas Thomas, Don Welvaert, Ted Thoms

Absent: Lew Steinbrecher, Jennifer Walker

Staff: Rocky Jones, Kevin Snodgrass, Joy Toporowski, Roger Strandlund

Approval of Minutes: Motion by Mr. Freeman, seconded by Mr. Harris, to approve the minutes of August 21, 2014. With Chairman Mulcahey calling for a vote on the motion, the vote was taken and it carried unanimously.

Financials: Rocky Jones reviewed the financial statements. Motion by Mr. Haney, seconded by Mr. Freeman, to approve the financial statements for the period ending August 31, 2014. With Chairman Mulcahey calling for a vote on the motion, the vote was taken and it carried unanimously.

Bid Awards:

- a) Hockey Dasher Boards – Kevin Snodgrass presented staff’s bid evaluation (of two bidders) and recommended approval of the bid award in the amount of \$58,395.00 to Rink Systems. Motion by Mr. Freeman to approve the award to Rink Systems, seconded by Mr. Thoms. As part of the discussion, Mr. Thoms noted that bid invitations which yield less than three bidders tend to prompt his concern about the ability of the Arena to achieve a competitive price and a high quality standard. In response, Mr. Snodgrass agreed to endeavor to obtain at least three bidders for future projects, all as might be practicable under the circumstances of each such project. With Chairman Mulcahey calling for a vote on the motion, the vote was taken and it carried unanimously.
- b) Ice Cream Machines – Mr. Snodgrass presented staff’s bid evaluation and recommended approval of the bid award in the amount of \$26,620.00 to Trimark Marlinn to replace the two ice cream machines. Motion by Mr. Hass to approve the award to Trimark Marlinn, seconded by Mr. Haney. With Chairman Mulcahey calling for a vote on the motion, the vote was taken and it carried unanimously.
- c) Pizza Ovens – Mr. Snodgrass presented staff’s bid evaluation and recommended approval of the bid award in the amount of \$16,580.71 to Douglas Equipment to replace the two pizza ovens on the concourse. Motion by Mr. Welvaert to approve the award to Douglas Equipment, seconded by Mr. Thomas. With Chairman Mulcahey calling for a vote on the motion, the vote was taken and it carried unanimously.
- d) Internet Services – Mr. Jones informed the Board that the previous internet service provider did not submit a bid for this project. He further explained that Geneseo Communications would provide a three year contract for broadband service to the building, install fiber cable from River Drive into the building, provide local support and increase the bandwidth as needed for events (a \$46,000 award) in trade for advertising within the building with no cash outlay from the Arena. Mr. Jones stated that, as part of the bid response, the Arena would be required to purchase, install and maintain a firewall

product from Dell which would be treated as a capital purchase in the amount of \$10,200.00. Motion by Mr. Welvaert to approve the award to Geneseo Communications, seconded by Mr. Thomas. With Chairman Mulcahey calling for a vote on the motion, the vote was taken and it carried unanimously.

Contract with Shive-Hattery for Arena Expansion/Improvements and Related IDCEO Contingencies and Grant Compliance: Chairman Mulcahey distributed a proposed Resolution, together with highlighted portions of a proposed contract. The stated purpose within the Resolution provided for the following: Authorizing the Arena to enter into a contract with Shive-Hattery Architecture & Engineering, for the expansion of the Arena to make the Box Office portion of the Arena more accessible to the public, while expanding the concourse, all for the purpose of improving security and creating opportunity for additional revenue and otherwise improving the Arena's operations. Mr. Strandlund summarized the provisions within the proposed contract, including the scope, schedule and price, all as further explained and agreed to by staff. Particular provisions within the contract which generated more detailed discussion included the arbitration provision and the scope of the work to be completed by Shive Hattery. More specifically, Mr. Snodgrass confirmed that the number of site visits and inspections by Shive Hattery should be sufficient and that he would be the "Owner's representative" to essentially provide the balance of the necessary project supervision; and Mr. Jones confirmed that he would be responsible for grant compliance. Chairman Mulcahey reminded staff to not hesitate to reach out to other grant compliance expertise and resources within the community.

Motion by Mr. Hunt, seconded by Mr. Welvaert, to adopt the Resolution. As part of the discussion, Mr. Thomas questioned the necessity of highlighting the need for an Impact Agreement as part of the overall project. With Chairman Mulcahey calling for a vote on the motion, the vote was taken and carried with all aye votes with the exception of one nay vote (Ted Thoms).

Director's Update: Mr. Jones reported on the following: a brief update on the Mallards and upcoming events, including the Lighting of the Commons.

Executive Session/Closed: (No Closed Session occurred, although such a session was noted on the Agenda.)

Adjourn: Mr. Freeman motioned for adjournment. Mr. Hass seconded and the motion carried unanimously.

The meeting was adjourned at 1:25 p.m.

Joy Toporowski, Secretary