

**QUAD CITY CIVIC CENTER AUTHORITY
MINUTES
April 19, 2012**

Present: Chairman Ted Thoms, Jennifer Fowler, Mike Haney, John Hass, Hunt Harris, Reggie Freeman,

Absent: Gene Blanc (Gene Blanc via phone/non-voting), Thomas Thomas, Lew Steinbrecher, Paul Mulcahey

Present Staff Members: Scott Mullen, Rocky Jones, Emily Perkins, Kevin Snodgrass, Roger Strandlund

Chairman Thoms called the meeting to order at 12:30 p.m. with a quorum present including Chairman Thoms.

Approval of Minutes

Motion by Mr. Harris, seconded by Mr. Freeman to approve the minutes of the meeting of March 15, 2012. The motion carried unanimously with Chairman Thoms voting yes.

Financial Statement

A motion was made by Mr. Haney to approve the Financial Statement for the period ending March 31, 2012. Mr. Freeman seconded.

The motion carried unanimously with Chairman Thoms voting yes.

Bid Awards

Bathroom Tile

Mr. Snodgrass presented the bids submitted for the conference center bathroom tile project.

Resolution 12-07

The Authority hereby approves the lowest responsible bidder for bathroom tile from Carpetland in the amount of \$18,113. Motion by Mr. Harris to approve Resolution 12-07. Seconded by Mr. Hass, and the motion carried unanimously with Chairman Thoms voting yes.

Elevator Maintenance

Mr. Snodgrass presented the bids submitted for elevator maintenance. Mr. Mullen asked if preference should be given to KONE since the bids were close and KONE is a local company. Board consensus was to go with the lowest bidder.

Resolution 12-08

The Authority hereby approves the lowest responsible bidder, Schumacher Elevator Company for elevator maintenance for three years with the Authority's option for two additional one-year renewals. The motion carried unanimously with Chairman Thoms voting yes.

Director's Update

Mr. Mullen reviewed previous and upcoming events with the Authority. Mr. Mullen added that he is negotiating the contract with Levy Restaurants and they plan to take over food and beverage services in the building as of May 1, 2012.

Mr. Mullen made the suggestion to bid the insurance carrier in addition to bidding the agent. After discussion, the Authority directed staff to collect carrier and agent bids and present them to the Authority at the next monthly meeting.

Mr. Mullen thanked the Authority for their condolences and flowers for his father's funeral.

Mr. Thoms asked Authority members to review the performance goals submitted by Mr. Mullen before the next monthly meeting.

Mr. Thoms reported that the Executive Committee reviewed Mr. Mullen's objectives and performance for the Fiscal Year 2011-12.

Resolution 12-09

The Authority hereby awards the full percentage discretionary bonus to the Executive Director. Motion by Mr. Harris, seconded by Mr. Hass to approve resolution 12-09. The motion carried unanimously with Chairman Thoms voting yes.

Consent/Waiver

Mr. Thoms explained to the Board that he and Mr. Mullen had each reviewed a Consent/Waiver document provided by Mr. Strandlund within the last month. Mr. Thoms made the document available for review and explained that, in essence, the document discloses and approves Mr. Strandlund's role in recently assisting MetroLINK (another client of Mr. Strandlund) in a water taxi transaction involving the City and MetroLINK (arising from the City's acquisition of the riverfront docks near TGI Fridays). He noted that the Authority is not a party to the transaction and that MetroLINK previously approved a corresponding document. Mr. Thoms, in accordance with the consensus expressed at the meeting, stated that he would be signing the document on behalf of the Authority.

Adjourn

Motion by Mr. Freeman seconded by Mr. Hass to adjourn.
The motion carried unanimously and the meeting was adjourned at 1:08 p.m.

Emily Perkins
QCCCA Secretary