

Quad City Civic Center Authority Minutes
Thursday, March 19, 2020

Board Members Present: Chairperson Jennifer Walker, Paul Mulcahey (via phone/with respective findings from Legal Counsel), Mike Haney, Larry Meeske (via phone/with respective findings from Legal Counsel), Randy Tweet, Jeff Nelson, J.D. Schulte (via phone/with respective findings from Legal Counsel), Reggie Freeman, Fran Prochaska, Stacey Happ

Other Persons Present: Scott Mullen, Rocky Jones, Kevin Snodgrass, Lindsey LaFrenz, Roger Strandlund

Introduction and Public Comment: Chairperson Walker called the meeting to Order at 12:30 p.m. Chairperson Walker next made the observation that no members of the general public were in attendance and no written comments were received subsequent to the last meeting. It was noted that the Arena staff had done exemplary work toward compliance with the COVID-19 Orders, Proclamations and Guidelines relating to social distancing, meeting set-up and cleanliness.

Approval of Minutes: Motion by Mr. Mulcahey, second by Mr. Haney, to approve the Minutes for the Board Meeting occurring on January 16, 2020. With Chairperson Walker calling for a vote on the motion, the vote was taken, and it carried unanimously.

Financials: Mr. Jones presented the financial statements with commentary (handout). Motion by Mr. Freeman, second by Mr. Nelson, to approve the financial statements for the periods ending January 31 and February 28, 2020. With Chairperson Walker calling for a vote on the motion, the vote was taken, and it carried unanimously.

Director's Report:

Scott Mullen made a verbal presentation on the following topic: economic impact of activities relating to the COVID-19 virus, particularly financial impact on sports tenants. Mr. Mullen further described the vigorous activities of Arena Staff; and he furnished information derived through his relationships/IAVM position. The information concerned scheduling of events and modifications of building use, all related to COVID-19. As a supplement to the report, Mr. Mullen arranged for Mr. Freeman to comment on the status of the legislative action related to the proposed Regional Authority; and, in closing, Mr. Mullen invited questions from the Board. A number of Commissioners, particularly Mr. Meeske, inquired about adjustments to scheduling made necessary by the emergency actions taken by various arenas and prospective users of facilities.

Staff Report on Sponsorship Implementation Items and Solicitations Which Are the Subject of Bids, Competitive Proposals or Unique Vendors, Licensees, et al.:

Kevin Snodgrass presented the Arena Staff's evaluation of the results from the solicitation relating to HVAC maintenance. Mr. Snodgrass cited the Staff's recommendation of an award to Johnson Controls, as the apparent low responsive/responsible proposer. Motion to accept staff's recommendation and authorize the award to Johnson Controls (refer to Snodgrass handout/bid summary) by Mr. Freeman, second by Mr. Tweet. With Chairperson Walker calling for a vote on the motion, the vote was taken and it carried unanimously.

Rocky Jones presented the Arena Staff's evaluation of the results from the solicitation relating to insurance consulting services (broker-of-record). Mr. Jones cited the Staff's recommendation of an award to Arthur J Gallagher & Co, as the apparent low responsive/responsible proposer. Motion by Mr. Freeman, second by Mr. Nelson, to accept staff's recommendation and authorize the award to Arthur J Gallagher & Co (refer to Jones handout/RFP summary), with the Motion being subject to the Staff taking note of certain recommendations generated during the discussion of the Motion. The recommendations to Staff arose from comments by various Board members, including Messrs. Haney, Nelson and Freeman. The comments generally conveyed a consensus as to the preferred approach to be taken by Mr. Jones on the subject of accepting the proposal for a term of three years, deferring the decision on the fourth year (alternate) to a later date within the initial three year term – after the performance of the broker-of-record can be better evaluated. With Chairperson Walker calling for a vote on the motion, the vote was taken and it carried unanimously.

Executive/Closed Session: At 1:03 p.m. Chairperson Walker invited Board members to adjourn into Closed Session for the purposes identified on the Agenda (with legal authorities duly cited). Motion by Mr. Mulcahey, second by Mr. Haney, to adopt the legal finding; and, on that basis, to proceed to conduct the meeting in Closed Session. With Chairperson Walker calling for a roll call vote on the motion, the roll call vote was taken with all Board members voting "Aye".

[The meeting transitioned to Closed Session.] No formal action was taken in Closed Session.

At 1:30 p.m., motion by Mr. Freeman, second by Mr. Nelson, to adjourn back into Regular Session. A roll call vote was taken showing all Board members voting "Aye", and Chairperson Walker declared the motion carried. [Separate minutes (and tape thereof) relating to Closed Session has been retained in custody of Legal Counsel.]

Matters Arising Out of Closed Session, consisting of the following:

1. The Board addressed the Action Item hereinafter described: Resolution Authorizing the Executive Director to Take Emergency Action as Determined to be Necessary for Promotion of Public Safety in Response to a Pandemic Arising from a Health Threat in the Form of Novel Coronavirus (COVID-19). Motion to adopt the Resolution by Mr. Schulte, second by Ms. Happ. With Chairperson Walker calling for a vote on the motion, the vote was taken and it carried unanimously.

2. The Board addressed an additional action item as hereinafter described: Resolution Applicable to the Time, Place and Manner of Public Meetings Conducted by the Illinois Quad City Civic Center Authority (IQCCCA), Commonly Referenced as the COVID-19 Exception to the Illinois Open Meetings Act. Motion to adopt the Resolution by Mr. Tweet, second by Mr. Haney. With Chairperson Walker calling for a vote on the motion, the vote was taken and it carried unanimously.

3. Chairperson Walker and Mr. Mullen facilitated additional Board discussion generally relating to methods of cost reduction in the event the COVID-19 impact is of extraordinary duration. It was noted by Mr. Nelson that Mr. Mullen's commentary established an expectation on the part of the Board that Mr. Mullen will be developing additional strategies toward a later presentation to the Board and/or Mr. Mullen's exercise of the authority accorded to him pursuant to the Emergency Resolutions (contained in paragraphs 1 and 2 above).

The meeting was adjourned at 1:41 p.m.

ORIGINAL DULY EXECUTED

Roger L. Strandlund, Acting Secretary