

Quad City Civic Center Authority Minutes
Thursday, December 15, 2016

Present: Chairman Mike Haney, Paul Mulcahey, Reggie Freeman, Jennifer Walker, John Hass, Randy Tweet, Scott Raes, Stacey Happ

Absent: Don Welvaert, Laurie Zelnio

Staff: Rocky Jones, Kevin Snodgrass, Joy Toporowski and Roger Strandlund (Califf & Harper, P.C.)

Public Comment and Introductions: Chairman Haney welcomed Stacey Happ as a new Board member.

Approval of Minutes: Motion by Mr. Mulcahey, seconded by Ms. Walker, to approve the minutes of November 17, 2016. With Chairman Haney calling for a vote on the motion, the vote was taken and the motion carried unanimously.

Financials:

Rocky Jones presented the financial statements with commentary. Motion by Mr. Freeman, seconded by Mr. Tweet, to approve the financial statements for the period ending November 30, 2016. With Chairman Haney calling for a vote on the motion, the vote was taken and the motion carried unanimously.

Director's Update:

Scott Mullen identified some upcoming events and reported on recent events. A Closed Session Memorandum was distributed for future reference.

Committee Reports/Appointments:

Chairman Haney presented to the Board two new Committee assignments: Stacey Happ to the Personnel Committee and Laurie Zelnio to the Budget/Finance/Legal/Ethics/Audit Committee. Chairman Haney stated that he had consulted with Roger Strandlund, Legal Counsel, and noted that per the By-Laws it is necessary to submit the appointments to the Board for approval. Motion by Mr. Freeman, seconded by Mr. Hass to approve the two new Committee assignments. No discussion was generated pertaining to the Motion. With Chairman Haney calling for the vote on the motion, the vote was taken and the motion carried unanimously.

It was noted that no committees were convened subsequent to the last monthly Board meeting. Therefore, there was no discussion on the topic of "Committee Reports".

Staff Report on Facility Improvements/Proposals/Bids:

1. Cooler Project. Kevin Snodgrass provided a status report on the cooler installation project.
2. Sponsorship recruitment opportunities.
 - a. Executive/Closed Session: At 12:43 p.m., Chairman Haney invited Board members to adjourn into Closed Session for the following purpose: lease/license pricing. Roger Strandlund, Legal Counsel, provided the legal finding/factual basis supporting the application of an exception to the Open Meetings Act, i.e., 5 ILCS 120/2(c)(6). Motion by Ms. Walker, seconded by Mr. Mulcahey, to adopt the legal finding; and, on that basis, to proceed to conduct the meeting in Closed Session. With Chairman Haney calling for a roll call vote on the motion, the roll call vote was taken with all Board members voting "Aye".

[The meeting transitioned to Closed Session.] No formal action was taken in Closed Session.

At 12:53 p.m., motion by Mayor Raes, seconded by Mr. Freeman, to adjourn back into regular session. A roll call vote was taken showing all Board members voting “Aye”, and Chairman Haney declared the motion carried. [Separate minutes (and tape thereof) relating to Closed Session has been retained in custody of Legal Counsel.]

- b. Actions Arising from Closed Session. Mr. Mullen provided the projected timeline relating to sponsorship recruitment opportunities, incorporating by reference some pricing terms covered in Closed Session. Motion by Mr. Freeman, seconded by Mr. Tweet, to direct staff to develop and distribute request for proposals (RFP), all to incorporate Mr. Mullen’s presentation and projected timeline. [Separate documentation of distribution/advertisement has been retained by Mr. Jones and is available upon request.] With Chairman Haney calling for a vote on the motion, a vote was taken and it carried unanimously.
3. Broker-of-Record Insurance Services. Mr. Jones provided a verbal status report on the competitive selection process for broker-of-record insurance services. Mr. Jones’ report included a general description of the solicitation, the timeline for receipt of responses, and the projected schedule for interviews of qualified/responsible respondents. He noted that the optimistic expectation would be to have a follow-up recommendation available for consideration at the next regular monthly Board meeting.

Other Board Discussion: Jennifer Walker complimented the staff for its fine work in connection with the event sponsored by her agency (United Way of the Quad Cities Area).

Adjourn: Mr. Hass motioned for adjournment. Ms. Walker seconded and the motion carried unanimously.

The meeting was adjourned at 12:58 p.m.

Original Duly Executed
Joy Williams, Secretary